

Heather Maximea

Senior Consultant



Heather Maximea is a museum planner with over 18 years of experience in the field. She holds an Honours B.A. in Anthropology from the University of British Columbia and went on to the graduate program in Museum Studies at the University of Toronto. She also completed certificates in Records Management from George Brown College and in Interior Design from Ryerson Polytechnic University in Toronto. Her professional experience in collections documentation and management at the Royal Ontario Museum and the Toronto Historical Board were followed by consulting and project management assignments for the Canadian Heritage Information Network (CHIN), the Ontario Museum Association, the Ontario Association of Art Galleries and community museums across Canada.

As a collections information and management specialist, Heather has extensive experience with policy and procedure development, manual writing, loan policies, exhibition and insurance planning, collection assessment and inventories management, and collections moves. Knowledgeable in museum information and documentation projects, she has written documentation standards for the Canadian Heritage Information Network, collaborated on software development and trained museum staff.

Heather currently specializes in facilities planning for cultural institutions. She is the author of over 20 Functional Programs for complex building projects including new buildings, renovations, and campus reorganization and repositioning for museums, galleries and cultural centres, many of which have been designed and built on the basis of Heather's Programs. Heather is also author of major chapters of *The Manual of Museum Planning* and *The Manual of Museum Exhibitions*, and *The Manual of Museum Learning*, on museum facilities planning and design.