

Lord Global Internship Program

Are you committed to expanding your learning experience in making museums better places for people? Are you creative and passionate with a desire to interact with museum and cultural professionals on a global level?

Then the Lord Global Internship Program may be for you.

Lord Cultural Resources was founded in 1981 in response to the need for specialized planning services in the museum, cultural and heritage sector. Since then our firm has earned an international reputation for excellence based on the successful completion of almost 1800 museum and cultural planning assignments worldwide.

In addition to this extensive practical planning experience, Lord Cultural Resources has made a definitive contribution to the development of museum planning through its pioneering publications. In 1991 Gail and Barry Lord co-edited *The Manual of Museum Planning* – an exhaustive 350-page guide considered to be the authoritative text on the subject. The UNESCO publication, Museums International, called the book “a ‘must read’ for architects, museum professionals and students of either discipline who aspire to the pinnacle project of both professions – building a museum.” A second and completely updated edition was published in 1999. Gail and Barry collaborated again on *The Manual of Museum Management* in 1997, the 2nd edition was released in 2009. A third publication in the series, *The Manual of Museum Exhibitions* was launched in 2001, with the *Manual of Strategic Planning* and the *Manual of Museum Learning* followed in 2007. All manuals are published by AltaMira Press (www.altamirapress.com). Please explore our website www.lord.ca for further information about the largest museum and cultural planning firm in the world.

Because We are a global museum and cultural planning firm serving cultural institutions in 49 countries and on 6 continents from a network of offices in Toronto, New York, San Francisco, Paris, Madrid, Cairo, Lebanon, Mumbai and Beijing, offering a truly global internship program. The Internship Program at Lord Cultural Resources is designed to broaden the experience of candidates embarking on professional careers in the museum and cultural resources field. Internships are open to candidates from a variety of disciplines including, but not limited to: Museum Studies, Art History, History, Cultural Studies, Communication, Graphic Design, Anthropology, Archaeology, Information Studies, Business and Architecture.

Interns will work closely with professional consulting staff and have the opportunity to have a special focus in: Management Consultancy, Facilities Planning, the Exhibitions, Production and Graphic Design, Knowledge Management or Marketing and Communications. Interns will have the opportunity to participate fully in current projects in addition to assisting with general research.

Internships are structured to meet your professional career goals. Our one-year Intensive Program, provides Interns with a unique opportunity to participate fully in a number of consulting projects and develop lasting relationships with museum professionals and consultants around the world.

Interns not residing in the city where they wish to intern, are responsible for their own transportation, accommodation, visa and other expenses.

Lord Cultural Resources is an equal opportunity workplace and welcomes cultural diversity in our workforce. An Internship at Lord Cultural Resources promises to be an exciting and rewarding experience, providing you with the opportunity to meet and work with colleagues in the field, establish an international network, and to learn and develop new skills.

Application Process:

Please submit the following details to hr@lord.ca to be considered for an Internship at Lord Cultural Resources:

- 1) Cover Letter, which includes:
 - Which area are you interested in focusing on
 - Why you want to participate in the Internship Program
 - How participation in the program will benefit you
 - What special skills or qualifications you bring to your placement
 - On what Types of assignments do you perform best (Research, writing, statistics, coordinating tasks, etc.)
 - How this experience relate to your future career plans
- 2) Resume
- 3) List of 3 professional and / or academic references with contact numbers
- 4) A five to ten-page writing/portfolio sample, reflecting the type and quality of work you have done

Selection Process:

Internships are offered year round. Selections are based upon educational backgrounds and academic achievements, area of study, and life / work experiences. Selected individuals will be invited to participate in an in-person or telephone interview.

For additional information visit the website at www.lord.ca, or email hr@lord.ca.